[Credit Bureau Name]  
[Credit Bureau Address]

[Date of Letter]

To Whom It May Concern.

On [Replace with Date of Dispute] I filed a dispute with [Credit Bureau in Question] regarding the item from [Company which is listing the account] which appears on my [Credit Bureau in Question] credit report. On [Replace with Date of Dispute] I received the results of the investigation stating that the account had been verified.

Under the Fair Credit Reporting Act, section 611(a)(7), I am entitled to receive a description of the procedure used to determine the accuracy and completeness of the information, including the business name and address of any provider of information and the telephone number of such provider, if reasonably available.

Please mail this information to me at the address below:

[Your Name]  
[Your Address]

Regards

[Your Name]